

17-18 OFF-CAMPUS LUNCH CONTRACT for JUNIORS & SENIORS

<i>For school use only:</i>	<i>Initials:</i>
Student Grade _____	
Date _____	
Receipt # _____	
Fines Paid _____	

Only approved Seniors and Juniors may go off campus for lunch. Sophomores **MAY NOT** go off campus for lunch under any circumstances. Before purchasing an off-campus lunch pass: 1) all fines & fees must be paid and textbooks returned; 2) the student and parent must read and agree to the rules and regulations in this contract.

- Wakefield HS and WCPSS are not liable for accidents or injuries occurring during the time students are off campus.
- The school does not monitor who rides with whom to and from lunch.
- **ONLY** students whose conduct remains exemplary (as determined by the administration) may be granted permission to leave campus for lunch under provisions of School Board Policy 6130.
- Off-campus lunch privileges may be revoked for up to 180 days for **ANY** violation of the Student Code of Conduct. (*The Code of Conduct is outlined in the WHS Student Agenda and the WCPSS Student Handbook.*)
- Failure to return from lunch before the beginning of the next class is a violation of school board policy.
- Excessive tardies and unexcused absences will result in revocation of the lunch pass and/or parking privileges.

I hereby give my son/daughter (legal name) _____ permission to leave school during the lunch period to purchase lunch at a food institution other than Wakefield High School.

I have reviewed, I understand and I will abide by the rules and regulations for off-campus lunch privileges. This form must be signed by the student and parent in the presence of a WHS school official, or notarized by an official notary.

Parent Name	Parent Signature	Date
Student Name/ Grade	Student Signature	Date
Witness	School Official or Notary	Date

- This contract should be turned in to the office with a \$10.00 payment on the designated date/ time listed below. There will be no advance cash payments at the school for lunch passes. You can, however, advance pay online. If you advance pay online, you should bring this form along with a receipt of payment on the designated date/ time listed below. There is a \$5 replacement cost if the lunch pass is lost during the year. If paying online:
 - 1) Pay at: <http://osp.osmsinc.com/wakenc> beginning on July 3rd.
 - 2) Select "high school"then "Wakefield HS"then "off-campus lunch pass."
 - 3) Click "add to cart" and "checkout."
 - 4) Create account by entering student name, ID number and billing info.
 - 5) Bring printout of online school payment sheet to the office on your draw date as proof of payment.
- Note that this form must be notarized or signed in the presence of a school official.
- For conflicts, come to pick up your pass during the **Make-up Time** listed below.

Lunch passes will be sold in the main office on the designated dates/ times listed below.

Wednesday, August 9	Thursday, August 10	Friday, August 11
8-10 AM Seniors A-M	8-10 AM Seniors N-Z	8-10 AM Make-up Time
10-12 Noon Juniors A-M	10-12 Noon Juniors N-Z	